

Plantation Lakes Homeowners Association

Board of Directors Virtual Meeting Minutes

Date: February 17, 2026

Time: 5:01 PM – 6:37 PM

Location: Virtual Meeting

1. Call to Order

The meeting was called to order at **5:01 PM**.

2. Attendance

Directors Present:

- Bruce Bauss, President
- Glenn Martin, Vice President
- Lynne Brumund, Secretary
- Joseph Frazier, ARC Director
- Steve Warnecke, Director
- Melany Ploof, Director
- Darlene Flowers, Director
- Ann Cazares, Director

Directors Absent:

- James Carpenter, Treasurer

Management Present:

- Beverly Quinn
 - Debbie Hill
 - A quorum of the Board was present.
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3. Financial Report

The following was reported:

- \$42,000 of the \$47,000 balance has been moved into a Certificate of Deposit (CD) maturing in May
 - The CD has earned approximately \$1,300 to date
 - Recommendation to continue utilizing short-term CDs moving forward
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4. Approval of Minutes

- January Minutes: Motion made, seconded, and approved
 - April 8 Minutes: Approved
 - August 19 Minutes: Motion made to approve; seconded and approved
 - October 7 Minutes:
 - Noted that August minutes had not previously been approved
 - Motion made to approve October minutes with discussed changes; seconded and approved
 - Lynne to coordinate updates with Beverly and add verbiage noting her absence
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5. Records Retention Discussion

- A review of association records was completed by board member
 - Records older than 25 years were identified
 - Based on management guidance:
 - Necessary records will be retained
 - Remaining records will be shredded or discarded depending on sensitivity
 - Newsletters from 1993–1998 will be reviewed before a final decision is made
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6. Lakes Committee Update

- Recognition given to Darlene and Marc for their work evaluating lake accessibility
- Committee goals include:

- Increasing lake access for non-lakefront residents
 - Identifying cost-effective access points
 - The small lake was identified as the most accessible option and already includes a kayak launch
 - Further discussion scheduled for March 10 Lakes Committee meeting
 - A community survey is being developed to assess resident interest and engagement preferences
 - Additional recognition given to JJ Frazier for his contributions
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7. Website & Communication Discussion

- Attempts to contact our website developer regarding website updates were unsuccessful
- We will continue with outreach

Community Communication Strategy Discussion:

- Explored options for improving engagement and communication, including:
 - QR code signage
 - Enhanced/dynamic website updates
 - Text message notifications for important announcements
- Contact with a BOD's website administration company for pricing on updates will be initiated
- It was determined that management can distribute up to five (5) flyers per month

Additional Considerations:

- Question raised regarding legality of requiring residents to provide phone numbers
- Approximately 10% of residents do not have contact information on file
- A BOD member offered to explore assistance from a tech-savvy contact

Social Engagement Role:

- Discussion regarding adding a Social Director role

- Due to limited Board positions, members were encouraged to identify a community volunteer (e.g., marketing student or communications-focused resident) to support social initiatives
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8. Adjournment

A motion to adjourn was made, seconded, and approved.

The meeting was adjourned at **6:37 PM**.